



Tribhuvan University

Faculty of Humanities and Social Sciences

OFFICE OF THE DEAN

2020

BCA Fifth Semester

Subject: Introduction to Management

Full Marks:60

Time: 3hr

Pass Marks: 24

Group B

Attempt any Six question (6*5=30)

2. What is management? Explain the functions of management.
3. Define scientific management. Explain the major contributions made by F.W. Taylor.
4. Describe the formal and informal group with suitable example.
5. What is planning? Discuss the steps involved in planning process.
6. What are the barriers of effective communication in any organizations? Explain.
7. Why is motivation important to achieve organizational goals?
8. Define delegation of authority. Explain major features of delegation of authority.

Group C

Attempts any TWO questions.

[2x10=20]

9. Planning is head and controlling is tail. Justify.
10. Define leadership. Explain different style of leadership with suitable example.
11. What are managerial skills? What skills are essential for a successful manager.



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2024

BCA Fifth Semester

Subject: Introduction to Management

Time: 3hr

Full Marks:60

Pass Marks: 24

Group B

Attempt any Six question (6*5=30)

2. What is the use of technology in people management? Discuss.
3. Discuss centralization. Explain its advantages and disadvantages.
4. Discuss the emerging issues in quality management.
5. Differentiate between transformational and transactional leadership.
6. What is staffing? Explain its importance.
7. Explain about the "Administrative theory of management".
8. What do you understand by resistance to change? How do we overcome resistance to change? Explain.

Group C

Attempts any TWO questions.

[2x10=20]

9. "Managers are the driver of an organization". In this light, state and explain the different roles of a manager.
10. Describe the types and process of decision making.
11. Describe communication? Explain communication process with the help of a suitable diagram.